

WARRIORS WRESTLING CLUB (WWC)

OFFICIAL BY-LAWS Adopted April 2016

ARTICLE I – NAME, LOCATION AND STRUCTURE:

SECTION A: This organization shall be known as the Warriors Wrestling Club (WWC). The acronym “WWC” or the term “Club” will be referenced to mean Warriors Wrestling Club throughout this document.

SECTION B: The WWC home office will be located in Steilacoom, WA with training facilities located at several sites to include but not limited to Steilacoom, WA, DuPont, WA, Lakewood, WA and Joint Base Lewis-McChord (JBLM), WA.

SECTION C: The Club is structured as a nonprofit corporation existing and operating within the meaning of Section 501(c)(3) of the Internal Revenue Code and the laws of the State of Washington and is a nonsectarian/non-partisan organization. The duration of the Club shall be perpetual.

SECTION D: The mission of the WWC will be to promote excellence in the sport of amateur wrestling and positively influence the lives of club members. Provide a fun and affordable experience through a team oriented environment during all training and competitive situations. Heavy emphasis will be placed on sportsmanship, development of life skills, physical conditioning, goal setting, competitive spirit, strong work ethic, and a winning attitude. Upon request and whenever possible, the WWC will try and provide operational, technical and or financial support to Steilacoom School District wrestling teams.

ARTICLE II – PURPOSE: The purpose of the WWC shall be to:

SECTION A: Provide administrative and operational support in the sport of amateur wrestling (at all levels) to all Steilacoom Historical School District youth, as well as the youth who reside in the communities of Lakewood, WA and JBLM in Pierce County, WA. The Club will operate (when applicable) in accordance with all WWC, Pierce County Junior Wrestling League (PCJWL), Washington State Wrestling Association (WSWA) and USA Wrestling (USAW) rules, by-laws, and policies.

SECTION B: Develop a championship wrestling program that will be viable within the Steilacoom Historical School District and in the communities of Lakewood, WA and JBLM. Assist in the development of area youth to not only become champions on the mat but also in life. Make available opportunities for Club members to provide community service support by volunteering their time, efforts and resources in support of WWC events. The spirit and intent of the Club shall be that no wrestler will be dropped due to the lack of ability.

SECTION C: Promote positive involvement for role model parents toward helping their athlete gain an appreciation for the sport of wrestling, while building the athletes self-confidence, values, determination, selfdiscipline, and respect for coaches and teammates.

SECTION D: Provide year round training and competitive opportunities in preparation for future competitive challenges. Promote community interest in the sport of amateur wrestling with the intent of increasing interest in the sport while also increasing the Club talent pool.

ARTICLE III – MEMBERSHIP:

SECTION A: Club membership will mirror USAW annual membership time frame of September 1st through August 31st of each calendar year. All member athletes and coaches of the WWC must be in good standing with USAW and hold a current USAW Competitors and or USAW Coaches Card. Interested parties who wish to join, may do so at anytime during the membership year but will not be allowed to compete in any dual meets and or tournaments without **participating in a minimum of six (6) full training sessions and have the Head Coaches approval.** Club membership categories are as follows:

1. General Membership: Participants and Parents/Legal Guardians of the participants. All members who want to be a volunteer within the Club and who will have direct contact with youth club members that are of school age must submit a volunteer application through the Steilacoom Historical School District volunteer office and must receive clearance from that office to before beginning any volunteer activities and having direct contact with club youth members.

2. Executive Board of Directors and or Committee members (Club Officers) shall work on a voluntary basis, be a minimum age of eighteen (18) years old and be in good standing with the Club. The initial Executive Board of Directors will be appointed in writing by the Club Director until such a time as a general membership election can be held to elect officers. The original appointments shall not extend past one (1) to the date of the original appointment letter, unless extended to meet Club operational requirements.

3. Coaches shall work on a voluntary basis, be a minimum age of eighteen (18) years old and be approved by the Executive Board of Directors. All coaches should have a strong knowledge of and a strong interest in the sport of wrestling. All coaches will have at least two (2) years of coaching experience and be highly recommended. All Coaches must possess a current USAW Coaches Card (which includes a current national level background check) and must complete certified First Aid/CPR training courses before participating in any Club training or competitions. Coaches cannot hold any other position within the Club but will be advisors to the Executive Board of Directors when needed.

4. Honorary/Supporting Members: Honorary/Supporting Membership will be granted to those outstanding individuals whom do not have an active participant in the Club and that the Executive Board of Directors along with the general membership feel have contributed to the success of the Club with the commitment of their time and or money and are otherwise deserving of membership. Honorary/Supporting Membership will be granted upon a majority vote of the Executive Board of Directors and carries the same benefits as regular membership.

5. Member Obligations: Members are required to work at events hosted by the Club and or participate as a Board member and or on a committee formed by the Executive Board of Directors and or participation in fund raising activities is crucial to the success of the Club and is a requirement in maintaining good standing within the Club. Any member not making a conscious effort in meeting member obligations are subject to disciplinary actions such as but

not limited to formal letters of warning, suspension from Club activities and or possible expulsion from the Club.

SECTION B: The “Youth Division” of the Club will be broken down into two (2) competitive divisions; Eight (8) years of age and under (Pee Wee and Bantam for USA events) and Nine (9) years of age and over (Intermediate, Novice and Schoolboy/girl for USA events). Wrestlers may compete if they are in kindergarten through the seventh grade and meet the age requirements listed below in sub-paragraphs 1 and 2. 3

1. No wrestler may turn 13 years of age prior to January 1st of the current wrestling season and participate in the nine and over wrestling division (example: A wrestler who turns 13 on or before December 31st , 2016 is not eligible to compete during the 2016 – 2017 wrestling season).

2. No wrestler may turn 9 years of age prior to January 1st of the current wrestling season and participate in the eight and under wrestling division (example: A wrestler who turns 9 on or before December 31st, 2016 is not eligible to compete during the 2016 – 2017 wrestling season).

SECTION C: The Middle School/High School (MS/HS) Divisions will be comprised of athletes in grades 6 through 12 and age groups 12 – 18. These Club members will participate in WWC training and competitions events either in the Schoolboy/girl, Cadet, Junior and or Senior Divisions during USAW sanctioned events (USAW establishes age groups for these divisions on an annual basis).

SECTION D: Outside membership for interested athletes for age groups outlined in Article III, Section C above, is allowed but limited to a 50/50 percentage of athletes’ from the Steilacoom School District who are on the Club roster; i.e., if there are 25 Steilacoom School District athletes’ on the roster, than 25 outside athletes’ may be allowed to join the Club.

SECTION E: If a Club wrestler is a member of any Steilacoom School District school wrestling team, they may not participate in any WWC training or competitions during their school season (2nd Week of November through the 3rd Week of February) without written consent of their school Head Coach and or the school Athletic Director.

SECTION F: Membership shall be open to qualifying participants as outlined above in Article III, sections A, B and C who are interested in the sport of wrestling without regard to age, race, gender, religion or physical, emotional, mental handicap or other basis protected by law. Ethnic jokes or actions that may be deemed offensive are not humorous and are not condoned at practices, competition or any Club related functions.

ARTICLE IV – REGISTRATION/FEEES:

SECTION A – REGISTRATION: All athletes’ must complete registration requirements before they will be allowed to participate in any Club training sessions and or competitions. **Parents/Legal Guardians must provide the following properly completed documentation to register their athlete with the WWC.**

1. A clear and legible copy of the Athletes’ Birth Certificate.

2. A current, clear and legible copy of the Athletes' USAW Athlete Card with the WWC as the aligned team club annotated on the card.

3. Legibly filled out WWC Release and Waiver of Liability, Assumption of Risk, and Indemnity Agreement with Parental Consent ("Agreement").

4. A current, clear and legible copy of the Athletes' most recent physical. MS/HS Division Athlete Physicals are considered current if it is within two (2) years to the end date of upcoming season (August 31st of the next calendar year). Youth Division Athlete Physicals are considered current if it is within one (1) year to the end date of upcoming season (August 31st of the next calendar year).

5. Legibly filled out USAW Parent's Instructions on Medical Treatment form.

6. Legibly filled out USAW Medical History Questionnaire. Parents/Guardians and adult wrestlers (18 years of age or over) must annotate on all club medical forms (where applicable) any past and or current pre-existing/existing medical conditions.

7. All athletes must have primary medical/dental insurance coverage before they will be allowed to participate in any club activities. A current copy of the medical/dental insurance card and or verifiable documentation must be submitted to the Club at time of registration.

8. Legibly filled out WWC Family Emergency Contact Information Sheet and WWC Athlete Profile.

9. Legibly filled out WWC Parents/Guardians Code of Ethics, WWC Team Rules and Volunteer Disclosure Statement documents.

SECTION B – FEES: Fees are for a one yearly wrestling cycle (September 1st through August 31st of the following calendar year). At a minimum all participating Athletes and or Coaches will have to purchase a USAW Athlete and or Coaching Card (Coaches will also be required to pay for a bi-annual national background check). Club operational fees are separate from USAW fees and are required to allow the club to be able to meet operational requirements. All fees will be determined by the Executive Board of Directors and club members will be notified in writing and or electronically in a timely manner before the start of each season's registration period. All fees must be paid before any club members can participate in any club activity.

ARTICLE V – EXECUTIVE BOARD OF DIRECTORS: The term the "Board" will be referenced to mean the WWC Executive Board of Directors (both voting and non-voting positions) throughout this document.

SECTION A – DUTIES AND RESPONSIBILITIES: The Board shall be the governing body and principle voting members of the Club. Board members will be required to attend 80% of all scheduled Club meetings and must have an excused absence from the Director or the Director's representative for any missed meeting. The affairs of the Club shall be under the care of and be managed by the Board and shall have all other powers conferred by law, including the power to establish reserves. Board Duties and responsibilities are but not limited to the following:

1. Authorize expenditures of Club funds within the limits of the Club budget and will have final approval of all Club financial allotments and disbursements; act for the organization on all ordinary matters and be responsible for the day-to-day operations of the WWC between meetings; supervise the work of the coaches, committees, and those appointed to specific duties; approve annual memberships and organize fund raising activities.

2. Obtaining safe practice and competition facilities; the registration of Club members and the management of rosters; team needs i.e. uniforms, team pictures, awards; concessions; training and competition schedules; tournament operational needs, i.e. table help, facility set up and tear down; end of season banquet; web site development and maintenance. The Board shall act upon all matters that require voting procedures; shall establish expectations and rules for all Club members. Recommend and enforce disciplinary actions for failure to follow Club rules and or expectations.

SECTION B – STRUCTURE OF THE BOARD:

1. The Board will be made up of five (5) voting member positions and shall consist of a Director, Deputy Director, Secretary, Registrar and Treasurer.

2. Any vacancy occurring in the Board, including a vacancy created by an increase in the number of Board members may be filled until the next succeeding annual election by an affirmative vote of a majority of the Board members then in office.

SECTION C – INDIVIDUAL VOTING BOARD POSITIONS:

1. DIRECTOR: This is a Corporate Ownership direct appointed position and is filled by the Corporate Agent (owner) as named in the Articles of Incorporation filed with the State of Washington, Office of the Secretary of State (Corporations Division). This position is not effected by any Club elections or special votes. The Director, if he or she wishes can voluntarily step down from the position and or with permission of the Corporate Owner voluntarily place the position into an elected position status with an approved amendment to these by-laws and confirmed with a majority vote of the Board.

(a) The Director will initiate and provide leadership to the Club and its members; act as liaison to the WSWA State Office and keep the Club informed of all local, state and national events and policies. Coordinates activities with all outside agencies to include but not limited to the Pierce County Junior Wrestling League (PCJWL), JBLM CYSS, WSWA and other WSWA Clubs. Make nominations to the Board for appointed officers (non-voting positions), mediate major issues, and determine Club responses to issues and events. The Director has final say over all issues, to include final validation on all Club votes, holding the right to reject vote outcomes if it is in the best interest of the Club; retains tiebreaking vote on all voting procedures and will vote last to break any tie vote situations.

(b) The Director will organize and preside over all Club meetings; know of Club sanctioned status, Insurance, Bylaws of the Club and other legal documents. Support the Board and protect the best interests of the Club, report items for the meeting agenda to

Secretary, appoint non-voting Board members as needed; fill in any Board position left vacant due to Board member absence or ongoing position vacancy.

(c) Provide oversight to all Club committees to and be advised of all committee meetings and agendas. The Director shall supervise all the Club's business affairs, and enforce all the rules of the Club, to include call to order and preside at all meetings of the Club and the Board. Serve as ex-officio member of all committees and delegate committee responsibilities. Will be assigned as a signer on checks issued on behalf of the Club and provide supervisor oversight of all Club financial and or fund raising activities.

2. DEPUTY DIRECTOR: Shall assist the Director in the performance of his or her duties, while supporting the Board and protecting the interests of the Club.

(a) Will take the place of and perform the duties of the Director or any other officer during their absence. The Deputy Director shall also perform other duties as assigned by the Director.

(b) With assistance from the Secretary, conduct an annual audit of all Club financial records and transaction NLT the end of the first (1st) week of August. 6

(c) Discuss any concerns/issues with the parents of wrestlers or other Club members. If parents and or other Club members wish further action, the Deputy Director will process the grievance as outlined in Article VIII, Section B of this publication.

(d) At the end of each season, the Deputy Director will survey all Coaches to determine competition needs for the next season.

3. SECRETARY: The Secretary shall:

(a) Support all Board activities and protect the interests of the Club and may be assigned as a signer on checks issued on behalf of the Club.

(b) Record the minutes of meetings (Board and or General Membership) and prepare a copy of such minutes for the permanent record No Later Than (NLT) five (5) working days after the adjournment of the most recent meeting.

(c) Within five (5) working days, notify all members by email, phone, mail, or by personal contact, the date, time and location of any scheduled Club meeting or event other than those that are already published and posted on the Club web site (ensure that those members that do not have internet access are kept properly informed of all Club events). Maintain a record of responses from members to any Club event notification on record for reference.

(d) Prepare and provide to the Board the agenda for the next scheduled meeting within five (5) working days prior to scheduled meeting date. Ensure Public Affairs/Multi-Media Coordinator is provided and post to the Club web site, a copy of all

meeting minutes, agendas, dates, times and locations as soon as the information becomes available.

(e) Assist the Deputy Director conduct an annual audit of all Club financial records and transaction NLT the end of the first (1st) week of August and provide an annual written audit report to the Board NLT 15th of August each year.

(f) Perform additional duties assigned by the Director and or Deputy Director.

4. REGISTRAR: The Registrar shall:

(a) Support all Board activities while protecting the interests of the Club and upon request assists the Secretary with their duties.

(b) Organize a registration day, which includes posting a public notice through as many information outlets (local papers, Club web site, and other accessible web sites that support community activities). Distribute notices to local schools that are supported by the Club.

(c) Conduct registration of wrestlers at the beginning of each wrestling season. Maintain all required records (non-financial) of all Club athletes, this includes, keeping a file of USA Cards (athletes and coaches), birth certificates, release of liability waivers, medical history forms and all other mandatory forms required to be kept on file by the WSWA and USAW. Develop and maintain an eligibility check list for each athlete and or coach and ensure that the Board and Coaching staffs are notified in writing who is eligible to train/compete and or Coach.

(d) Perform additional duties assigned by the Director and or Deputy Director.

5. TREASURER: The Treasurer will assist the Director in maintaining the Club finances and submit written reports, including activity, at all meetings when called upon and must become an expert with all federal, state and local rules, regulations and policies in execution of their duties. The Treasurer will:

(a) Support the board and protect the best interests of the Club in regards to club finances by presenting monthly financial reports showing current balance(s) including all expenses, income, assets and liabilities to the Board at each Club meeting and or when requested.

(b) Maintain all Club financial records, ensuring full and accurate accounting of all Club receipts and disbursements. Prepare and provide a yearly written budget to be presented to the Board and at the fall meeting (first meeting of new fiscal year).

(c) Be available for inspections of all financial documentation by any member of the Board during regularly scheduled meetings.

(d) Assist Deputy Director and Secretary during annual Club financial audit.

(e) Perform additional duties assigned by the Director and or Deputy Director.

ARTICLE VI – GOVERNANCE: The following sections will describe how the government of the Club shall operate to meet the needs of its members.

SECTION A – CHAIN OF COMMAND: The following will be the authority for governing the Club in order of precedence: Director, Deputy Director, Secretary, Registrar and Treasurer. If Director is absent, then Deputy Director will fill in; if the Deputy Director is absent then the Secretary fills in for that position and so on. The Director and or Deputy Director will fill in to any vacant lower Board positions when necessary. All positions will have an open door policy in communicating with members but will not make any decision(s) that may require full Board participation.

SECTION B – TERM LIMITS: With the exception of the positions identified in paragraph one (1) below, no one person shall remain in the same position for a period of more than three (3) terms without a majority vote of the Board. All vacant voting Board positions must be voted on, filled and announced during the annual election conducted at the last yearly membership meeting (August of each year) and their duties will begin at that the next regularly scheduled meeting after the annual election. With the exception of the positions identified in paragraph one (1) below, Board members may be removed from office by a 2/3 majority of all voting members.

1. The following positions will NOT have term limits: Director, Coaches, Assistant Coaches

2. The following positions will have will have a two-year (2) term limit and will begin office at the next regularly scheduled after the annual election:

(a) Deputy Director and Registrar: Will be elected in years ending in an odd number.

(b) Secretary and Treasurer – Will be elected in years ending with an even number.

SECTION C – NOMINATION PROCESS FOR OPEN BOARD POSITIONS: Members may volunteer to serve as a Board member for positions that are up for election; in the event that more than one individual is interested in the same position a closed ballot vote shall be made consisting of a majority vote of members who are in attendance when the elections are conducted. The nomination process will proceed as follows:

1. Once all other business has been completed during the last yearly membership meeting, the Director will open the floor and begin the nomination process immediately followed by the vote.

2. If at all possible, all individuals nominated must be present for the vote and must agree to serve. If an interested party is unable to attend the annual meeting, an excused absence must be submitted and approved by the Board, a written statement of nomination and acceptance then

must be submitted to the Director and approved by the Board to place the individuals name into nomination.

3. Nominations will close once all open vacancies nominations have been accepted.

SECTION D – VOTING PROCESS FOR OPEN BOARD POSITIONS:

1. An election will be held for each contested office with the Director and Secretary responsible for the counting of the votes.

2. Voting process will be conducted by the Director.

3. Board members will not be allowed cast votes for any open Board positions during the initial vote.

4. If a vote tally from the general membership ends in a tie, then the two (2) Board members whose positions are not up for reelection will cast a vote. If a tie still exists after the Board members vote, then the Director will cast the tiebreaking vote.

5. The Director and an at large member who is not a nominee, will tally the votes for each position.

6. All voting results will be validated by a dual sign-off by the Director and an at large member who is not a nominee.

7. The Director will announce winner of each vote to the membership.

SECTION E – RESIGNATION: Any Board member may resign prior to term expiration by submitting a written notice 30 days prior (unless an emergency) to the desired resignation date to the Secretary. The Board will review and acknowledge the resignation request at the next scheduled Board and or general meeting; until the meeting the individual has the right to withdraw resignation at any time.

SECTION F – QUORUM: A quorum shall consist of at least a minimum of a simple majority (3) of the elected voting members of the Board to conduct ordinary business and four (4) or more to be present with the Director being one of those members to vote on Club business.

SECTION G – VOTING RIGHTS: Each member may vote or execute consents in person only, no one may vote by proxy except in special occasions as outlined in sub-paragraph 1(f) and 1(g) listed below.

1. Executive Board of Directors: Board members with voting rights will have sole voting authority and responsibility in regards to matters of day-to-day Club operations and will have one (1) vote only and will vote on but not limited to the following:

(a) The expenditures of “Club” funds for normal operations.

(b) Development of training and competitive schedules.

(c) Scheduling of General Membership and Board meetings.

(d) Acceptance and assignment of Coaches.

(e) Issues and or items determined by the Board that may be sensitive in nature and not meant for general membership knowledge and or consumption.

(f) In unusual situations where an official vote must be made and a meeting is not feasible, telephone or email votes are acceptable. All votes are run by the Director forwarded to the Secretary to be recorded in the official minutes

(g) In cases where a meeting cannot be called and a decision needs quick action, Board members may act outside of the Club if the overall best interest of the Club is used as the determining guideline. Such actions need to be addressed at the next meeting and recorded in the official minutes.

2. General Membership: The General Membership will have limited voting rights on matters that the Board may deem necessary and for the overall good of the "Club" and fairness to its members to include the:

(a) Election of and removal of Board officers and General Members due to disciplinary reasons.

(b) Issues and or items that the Board feels would be better served with a vote from the General Membership and or may require action elsewhere in these By-Laws.

SECTION H – MEETINGS: The Club shall meet as necessary to conduct the orderly business of the Club.

1. Upon notification by the Director, the Secretary shall notify all members of scheduled meetings as outlined in Article V, Section C, sub-paragraph 3(c) of these by-laws.

2. All meetings shall be run in an orderly manner. No member may have the floor for discussion unless recognized by the Director or their designee. The Modern Edition of Roberts Rules of Order should be followed as close as possible.

3. Minutes of all meetings shall be recorded by the Secretary and processed as outlined in Article V, Section C, sub-paragraph 3(b) of these by-laws.

4. The Board (elected officers, appointed coordinators/officials) shall meet at least monthly during the months of September through February, or as necessary to effectively conduct the orderly business of the Club and then once a quarter for the remainder of the season (March – August).

5. General Membership meetings will be held twice a year with February and August being the preferred months but these months may be adjusted if necessary to meet Club needs. Board

elections for open seats will be held at the last General Membership meeting of the year, normally in the month of August (unless changed to meet Club needs).

6. Board meetings shall be held one (1) hour prior to the start of all General Membership meetings.

7. All meetings are open to the Club membership but during Board specific meetings, members cannot openly participate unless directed to do so by the presiding Board members that are in attendance of said meeting.

8. In the case of sensitive issues, the Board shall have the option of meeting in private (Executive Session) and will either excuse themselves to a private area to meet or have those in attendance remove themselves from the meeting room.

9. Special meetings (Executive Sessions) may be called by the Director to meet to discuss items and or issues that are in the best interest of the club. The Director shall give adequate notification (no less than two (2) days) to all people requested to attend any such meeting.

10. Special meetings (Executive Sessions) of the Board can also be scheduled with a written request of three (3) or more Board members. No other business but that specified in the written request may be discussed at a special meeting without the unanimous consent of all present.

SECTION I – MEETING ATTENDANCE: Participation of Club members at meetings is a key component to effective communications within the organization and the overall success of the Club.

1. All Board members (voting and or non-voting) should make a conscious effort to attend all scheduled meetings and the same applies to all General Members for scheduled general membership meetings.

2. In the event that a Board member (both voting and non-voting), cannot attend a regularly scheduled meeting, notification of absence must be provided to the Director and or Secretary in advance and in a timely fashion.

3. After three unexcused absences, that Board member (voting and non-voting) are subject to disciplinary actions such as but not limited to formal letters of warning and or reprimand, suspension from Club activities and or possible expulsion from the Club; the same applies to all General Members for scheduled general membership meetings.

4. In order to conduct a Club business vote, four (4) or more of the Board members with voting rights must be present to conduct any voting procedures.

SECTION J – MEETING PROCEDURES: The Modern Edition of Roberts Rules of Order should be followed as close as possible. Meeting procedures are but not limited to the following:

1. Meeting agendas will be prepared and distributed by the Secretary as outlined in Article V, Section C, sub-paragraph 3(d) of these by-laws.

2. Any member wishing to put an issue up for discussion and possible vote, must contact the Secretary and request that the issue be placed on the agenda, no less than seven (7) days prior to the next scheduled meeting.

3. Any Board member with voting rights calling an emergency meeting will prepare the agenda for that meeting and ensure copies are provided to all attendees.

4. The Director shall chair all regularly scheduled meetings and will be responsible for but not limited to:

(a) Ending debate(s) and calling for a binding vote of the Board if necessary.

(b) Ensuring the dialogue of the meeting stays within the confines of the agenda.

(c) Ensuring that all members are allowed a reasonable chance to voice their opinion

5. In the case of a voting tie, the Director will decide the outcome as outlined in Article V, Section 1, sub-paragraph 1(a) of these by-laws.

6. The Director shall call the meeting to order and business shall be conducted in the following order:

(a) Approval of previous minutes.

(b) Treasurer's report.

(c) Old business tabled from previous meeting.

(d) Reports from Committees.

(e) New Business.

(f) Good of the Order.

(g) Adjournment.

SECTION K – FINANCES: The Board shall oversee all Club financial activities with the Club fiscal year being established as September 1st to August 31st.

1. The voting members of the Board have the authority to approve payments and authorized reimbursements from a financial institute approved by the Board to vendors and Club members that are valid expenditures, within reason and in the best interest of the organization.

2. A treasurer's report shall be submitted and read at each regular meeting. The annual financial statements shall be presented at the annual meeting.

3. All funds shall be deposited on a timely basis to the Club's account(s) held at a financial institution that is approved by the Board.

4. The Director will sign all checks to be issued by the club and maintain any financial institution check/debit cards.

5. The Deputy Director with assistance from the Secretary will conduct an annual audit all of the Clubs financial records and transaction NLT the end of the first (1st) week of August and provide a detailed report to the Board at the last meeting of the fiscal year.

6. Only the Board may authorize contracts on the part of the Club. No loans may be contracted on behalf of the Club, and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board members with voting rights. Such authority may be general or confined to specific instances.

7. No part of the net earnings of this organization shall insure to the benefit of, or be distributed to its members, officers, trustees, or other private persons, except that the organization shall be authorized to reasonable reimbursement for the services rendered and to make payments and distribution in furtherance of the purpose set forth hereof.

8. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

ARTICLE VII – SEASONS, WEIGTH CLASSES AND MATCHES:

SECTION A – COMPETITION SEASONS: The following competition seasons are subject to change and or extension.

1. Youth Division Folkstyle season shall run from September - January.

2. Youth Division Freestyle/Greco-Roman (USAW) season shall run from February - July.

3. Middle School/High School Division Folkstyle seasons shall be in accordance with (IAW) all USAW, WSWA and National High School Federation (NHSF) rules and regulations of wrestling.

4. Middle School/High School Division Freestyle/Greco-Roman (USAW) season shall run from March - July. 17

SECTION B – WEIGHT CLASSES (LBS):

1. Youth Division Folkstyle season weight classes are as follows:

(a) Eight (8) and under: 45, 50, 54, 58, 63, 69, 78, 90, 100 and 110.

(b) Nine (9) and over: 58, 63, 66, 69, 73, 77, 81, 86, 91, 96, 103, 110, 120, 145 and 175.

(c) Any modifications to the above weight classes will be effective for a minimum of two (2) years.

(d) An unlimited eight (8) and under wrestler shall weigh a minimum of 100 pounds and an unlimited nine (9) and over wrestler shall weigh a minimum of 145 pounds. The maximum weight differential allowed between unlimited eight (8) and under wrestlers is twenty two (22) pounds and for nine (9) and over wrestlers is thirty two (32) pounds for any match.

(e) A wrestler may move up no more than one weight class over the scratch weight he or she registers at the official weigh-in for any specific competition.

(f) Exhibition wrestlers will be in the same weight class or weigh within five (5) pounds of one another. Weigh-in for exhibition match wrestlers may be waived with the mutual agreement of both coaches.

2. Youth Division Freestyle/Greco-Roman season weight classes are established and published by USAW and the WSWA each season.

3. Middle School/High School Division Folkstyle season weight classes are established and published yearly by the NHSF and the WIAA. Middle School/High School Freestyle/Greco-Roman season weight classes are established and published yearly by USAW and the WSWA each season.

SECTION C – MATCHES:

1. Youth Division Folkstyle season matches shall be provided for all wrestlers of both teams, if present, willing and able to wrestle. Upon agreement by both coaches, anyone younger, older, lighter, or heavier than the rules require may participate in a wrestling match from either or both teams. These matches will be considered exhibition matches and shall not be included in the team score. Exhibition and junior varsity matches should precede the varsity matches.

2. Youth Division Folkstyle matches will be comprised of three periods with a time length of:

(a) Eight (8) and under - 60/60/60 seconds.

(b) Nine (9) and over - 90/60/60 seconds.

3. Youth Division Freestyle/Greco-Roman season match pairings and length of time for matches are established and published yearly by USAW and the WSWA.

4. Middle School/High School Division Folkstyle season match lengths are established and published yearly by the USAW, WSWA and the NHSF. Middle School/High School Division

Freestyle/GrecoRoman season weight classes are established and published by USAW and WSWA each season.

ARTICLE VIII – CONDUCT, GRIEVANCE PROCEDURES AND DISCIPLINE:

SECTION A – CONDUCT: Every Club member is expected to maintain the highest standards of behavior at all Club events and or activities, failure to do so may result in disciplinary actions being taken by the Board such as but not limited to formal letters of warning and or reprimand, suspension from Club activities and or possible expulsion from the Club.

1. Administrators, Coaches, Honorary and Support Members: Shall conduct themselves in a proper manner at all times and will be:

(a) Active participants within the club and will be responsible for donating a certain amount of their time in support of the club; this time may be voluntary or assigned. If for any reason an administrator or coach is unable to fulfill a task it will be their responsibility to see that the task is completed by another member.

(b) Respectful of all Club members, officials, opposing team members, coaches, parents and property at all times.

2. Parents: Shall conduct themselves in a proper manner at all times and will:

(a) Be active participants within the club and will be responsible for donating a certain amount of their time to support the club. This time may be voluntary or assigned. If for any reason a parent is unable to fulfill a task it will be their responsibility to see that the task is completed by another member.

(b) Physically escort their wrestler inside to and from the team practice facility, no wrestlers shall not be dropped off or picked up outside of the facility.

(c) Be respectful of all Club members, coaches, officials, opposing team members, coaches, parents and property at all times.

3. Wrestlers: Shall conduct themselves in a proper manner at all times and will:

(a) Show up for practice and competitions on time as instructed by the coaching staff; it will be the responsibility of the wrestler's parents to notify the coaching staff of any possible absences.

(b) Be active participants focusing on wrestling throughout practice and competitions.

(c) Be respectful of all Club members, coaches, officials, opposing team members, coaches, parents and property at all times

SECTION B - GRIEVANCE PROCEDURES: First and foremost, all issues and or problems internal to the Club shall stay within the Club; outside interferences brought on by any Club member will only create more problems in trying to reach a resolution, common sense must prevail in dealing with issues and or problems.

1. First step in the Club grievance policy is that the parties involved try to resolve the issue(s) with effective communication conducted in an adult and professional manner before escalating the issue to the Board.

2. Problems or issues that involves a coaching decision should be discussed with the coaching staff in same manner as outlined above before it is escalated to the Board.

3. The Board shall be the final resort in resolving internal issues.

4. Method of procedure to file grievance with the Board are as follows but not limited to:

(a) Any member or members having a complaint against another member for an infraction of any provision of these by-laws or Club rules, as for conduct injurious to the welfare of the Club, may report the same in writing to the Board.

(b) Such complaint shall set forth the facts of the case, together with the names of the witnesses, if any. After receiving such complaint, a meeting of the Board shall be held as soon as practicable to investigate the complaint.

(c) The complainant or complainants, and the member complained of, shall receive at least seven (7) days' notice, of such meeting, and may be heard with their witnesses.

(d) The Board decision, and all evidence shall be placed in writing and filed with the Secretary and copies thereof provided to the complainant or complainants, and to the member complained of.

(e) An appeal from the decision of the Board may be taken to the Club general membership within seven (7) days thereafter, by serving upon the Secretary a written notice of such appeal. A special meeting shall thereupon be called for the consideration of the case, and a two thirds (2/3rds) vote of the General Membership in attendance of said special meeting shall be necessary to reverse the decision of the Board. All voting outcomes must be validated IAW Article V, Section 1, subparagraph 1(a) of these by-laws.

SECTION C – DISCIPLINE: Club disciplinary actions can be in the form of formal letters of warning and or reprimand, suspension from Club activities for specific period of time and or possible expulsion from the Club.

ARTICLE IX– AMENDMENT PROCESS: The process for initiating a vote to amend, alter, repeal, modify and or add to these by-laws will be but not limited to the following:

SECTION A – QUORUM:

1. In order for a vote to amend, alter, repeal, modify or add to these by-laws to be conducted, four (4) or more of the Board with voting rights to include the Director and two-thirds (2/3rds) of the general members must be present.

2. In order for any amendment, alteration, repeal, modification and or addition to be passed, an affirmative vote of not less than two-thirds (2/3rds) of those in attendance will be required to pass the vote.

SECTION B – REQUESTS:

1. All requests for amending, altering, repealing, modifying and or adding to will only be considered at the last regular general membership meeting to be held each year in the month of August, unless a special meeting date is approved by the Board.

2. Each request with specific details of the proposed amendment, alteration, repeal, modification and or addition must be submitted in writing to the Board and General Membership within 30-days of the voting date.

3. Each request must contain only one proposal and must stand on their own merit; there is no limit on the amount of requests that a member can submit as long as they stand alone and are pertinent to operations of the Club.

SECTION C – VALIDATION: The Director is the validating authority for any Club voting procedures as indicated in Article V, Section C, sub-paragraph 1(a) of this publication.

ARTICLE X– DISSOLUTION PROCEDURES: This Corporation (WWC) is organized exclusively for fostering local, regional, state and or national amateur sports (wrestling) competition purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future United States Internal Revenue law. Dissolution procedures are as follows:

SECTION A – CALL FOR DISSOLUTION VOTE: The Corporation may be dissolved at anytime by a unanimous vote of the Board. Two (2) members of the Board shall be required to request the Director to hold a vote. Notice of the vote shall be provided to the General Membership two (2) weeks prior to the vote at least in the form of a direct mailing, flyer distribution, web site posting, team newsletter and or Email notification.

SECTION B – ASSETS: Upon the winding up and dissolution of the Corporation (WWC) after paying or adequately providing for the debts and obligations of the Corporation (WWC), the remaining assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

SECTION C – FUNDS: Should the Corporation be dissolved and a new IRS non-profit replacement is not formed, then all remaining Corporation funds are to be donated by the Director to another IRS designated non-profit wrestling organization in the area within 30 days of dissolution.

SECTION D – RESTRICTIONS UPON DISSOLUTION: No part of the net earnings of the Corporation (WWC) shall inure to the benefit of or be distributable to any of its members, trustees, officers or other private persons, except that the Corporation (WWC) shall be authorized to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the exempt purposes.

1. No substantial part of the activities of the Corporation (WWC) shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the Corporation (WWC) shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

2. Notwithstanding any other provision of these articles, the Corporation (WWC) shall not carry on any other activities not permitted to be carried on (a) by a Corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future federal tax code or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code or the corresponding section of any future federal tax code. 21

These by-laws were approved at a special meeting of the Executive Board of Directors on the 27th day of May 2016.